

Archbishop's Annual Appeal

Voluntary Payroll Deduction Authorization Form for contribution to The Hartford Roman Catholic Diocesan Corporation, a Section 501(c)(3) entity, to be used for the purpose of the Archbishop's Annual Appeal

Personal & Confidential

Employee Name: _____

Employee Home Address: _____

Address Apt/Unit #

City/Town

State

Zip

Employee Phone: _____

Place of Employment: _____

Social Security Number: _____

Today's Date: _____

Effective Date for Deduction: _____

Amount Per Pay Period \$ _____

Or

Fixed % Per Pay Period % _____

Parish, Parish City (Optional): _____

I hereby authorize my employer, to make the above deductions from my pay for remittance to The Archbishop's Annual Appeal. I understand and agree that this voluntary charitable donation shall remain in effect until the end of this year or until I give written notification to cancel the above authorized deduction. I further understand and agree that deductions will be made after any federal or state requirements.

Employee Signature: _____ Date: _____

Please return this form to your employer's Business Manager or Payroll Administrator.

The Archbishop's Annual Appeal (AAA) is the "bread and butter" fundraiser for ongoing Archdiocesan ministries and programs. Funds donated in a given year are used in that year for the good works and activities of the Archdiocese, as well as for funding of many local charities. An accounting of the allocation and disbursement of AAA funds is made annually and may be found on the Archdiocese of Hartford's website.

Donations made to the AAA are NEVER used for legal fees, settlements, or administrative costs.

You will receive a year-end statement showing your tax deductible AAA donation for the year that will serve as your tax donation receipt.